

Spring 2017 Internship: **Brigham and Women's Hospital Science Communication Intern**

The Brigham and Women's Hospital Communication & Public Affairs Science Communication Intern will work directly with and support the senior science communication specialist (or a designated team member) in finding, assessing and writing stories about cutting-edge BWH research and innovation. The successful candidate will support both the media relations and internal communication teams in a wide variety of activities. Writing assignments will include articles to appear in Brigham and Women's communication publications (including [BWH Clinical & Research News](#)) and will cover topics in the basic, translational and clinical sciences. The science communication intern will also complete [research briefs](#) on newly published research papers on a range of scientific and medical subjects. When completing writing assignments, the science communication intern will be responsible for conducting appropriate background research on the topic, interviewing Brigham and Women's Hospital's researchers and clinicians and working with the senior science communication specialist and researchers/clinicians to ensure accuracy of the story.

Other duties may include:

- Write news articles, features and other pieces for internal publications
- Write research briefs for external promotion
- Read and interpret papers by BWH researchers appearing in scientific journals
- Monitor or craft tweets for the hospital's research Twitter handle (@BWHResearch)
- Interview and take photos of staff, including clinicians and researchers
- Assist with special projects and events as they arise, including video productions

Qualifications:

- Pursuing a bachelors or masters degree in health, science writing or science (preferably in the biological sciences) with an interest in health/science writing
- Must possess excellent writing skills
- Familiarity with AP style and/or journalistic writing a plus
- Professional experience and knowledge of social media a plus
- Must submit two to three lay-friendly science writing samples
- 10-20 hours/week for 10 to 12 weeks.
- Unpaid position that can be used for course credit

To apply, please send your cover letter, resume, writing samples and three professional references to hbridger@partners.org.



BRIGHAM AND
WOMEN'S HOSPITAL

Office for Sponsored Staff and Volunteer Services

Student Intern Curriculum

Student Intern Name:

College/University/High School Attending:

Department Name: Communication & Public Affairs

Location: 321 Columbus Avenue, Boston, MA

Supervisor Name: Haley Bridger

Contact Information: 617-525-6383; hbridger@partners.org

Internship Start Date: September 2016

Internship End Date: December 2016

Training Goals

Please detail the specific skills or knowledge base to be developed as a part of this internship. What should the student intern have learned at the conclusion of this experience? Please be as specific as possible:

The Science Communication Intern will gain experience in writing lay-friendly science articles and research briefs as well as a working knowledge of a Communication & Public Affairs office at an academic, medical setting. There will be opportunities to hone photography, writing and research skills.

Daily Activity

Please detail the specific activities the student intern will be involved in on a daily basis to ensure the training goals are met:

The intern will research, conduct interviews and write stories for internal publications, including BWH's Clinical & Research News. She/he will review journal manuscripts and

write research briefs; interview clinicians, researchers and alumni about their work and experiences for profiles; solicit and collect responses for standard CRN features (“BWH Bookshelf,” “Look Who’s Talking,” “Transitions,” etc.);and participate in weekly team meetings to share ideas and receive assignments. The intern may also be asked to work on special projects.

Daily schedule (hours worked)?

20 hours per week; specific hours/days TBD

Training Supervision

Please provide details on who will provide appropriate training and supervision in support of each of the training goals/activities):

Haley Bridger will provide supervision on all science writing tasks. Other members of Communication & Public Affairs will provide mentorship and training as needed.

Weekly meetings

The department supervisor should meet at least once a week with the student intern to solicit feedback, discuss training progress and provide mentoring.

Weekly meeting time:

Haley and will meet once a week with the intern. Date/time TBD.

Department/Staff meetings

Student interns should participate in regular department meetings to gain a better understanding of the overall department activity and meet others working in department. Department meeting time:

Intern will join in on weekly internal team meetings at 10 a.m. on Mondays, media meetings on Tuesdays at noon or staff meetings at 2:30 on Fridays, depending on days/hours worked.

Name: _____

Student Intern Signature

Signature: _____

Department Head/Administrator