

June 2020

### **Joint Provider Agreement**

This letter serves as an agreement between the Brigham and Women's Hospital and (Insert name of other institution) and (Insert program title)

As the approved provider unit, the Brigham and Women's Hospital is accountable for maintaining the standards of the ANCC Commission on Accreditation and educational design criteria provided by the Northeast Multistate Division, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

#### **Shared activities include:**

A program planning

- a) Determination of objectives and content
- b) Selection of presenters/content experts
- c) Allocation of conference room space
- d) registration of participants

#### **Provider unit is responsible for:**

- a) Awarding of contact hours
- b) Recordkeeping
- c) Objective and content revision
- d) Evaluation of the program (including collation of participant evaluations, providing feedback to faculty and post activity evaluation)

**Include names/titles/role/institution affiliation of all member of the planning team.**