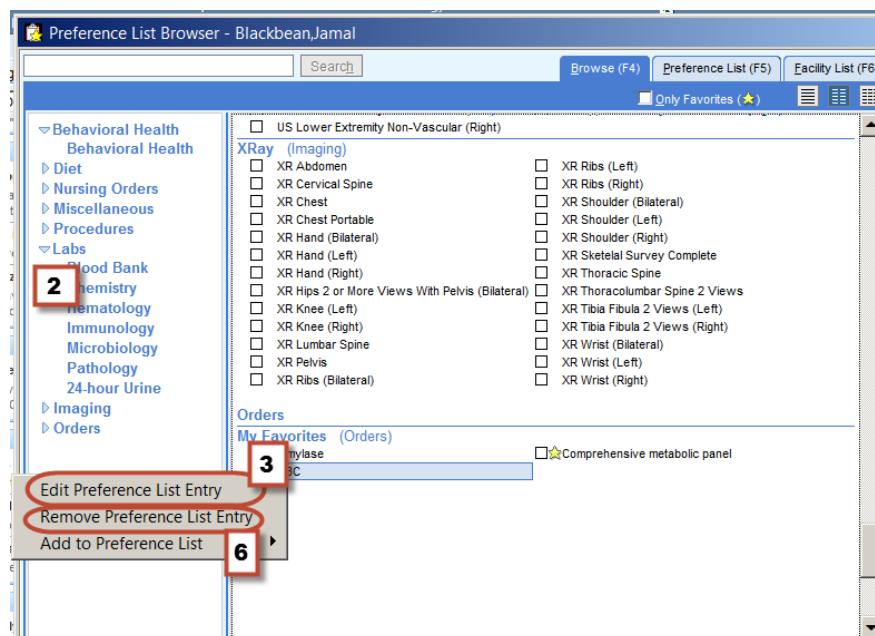# Edit Your Favorite Orders In the Preference List Components

You can change the details of orders you have saved to your preference list, such as the frequency, route, and display name. You can also remove orders from your preference list. On the Browse tab of the Preference List window you can quickly modify your preferences, remove orders that you no longer use, and change how orders appear in your preference list when you search for them (the display name). You can do all this by right-clicking an order

📰 Try It Out

1. In the Orders tab of the sidebar, click ✚ **New** to open the Preference List window.

2. Select the preference list section containing an order you want to edit.

3. To edit an order, right-click it and select **Edit Preference List Entry**. The Edit My Preference List Defaults window appears.

4. Change the order details, such as frequency and route, as needed. Remember that these details appear in your preference list only.

   - In the **Display name** field, enter a specific, easy-to-remember name for the order. You can search for your customized order in the future by entering this name in the **Place new order** field.

5. Click **Accept** to save your changes to the order.

6. To remove an order from your preference list, right-click it and select **Remove Preference List Entry**.

💡 You Can Also....

Select the **Only Favorites** check box to show only your customized orders in the Preference List window.